

PERSONAL & SMALL BUSINESS ACCOUNTING SERVICES

COMMON TAX DOCUMENTS REQUIRED

- O Completed Tax Organizer (See the Personal Return Organizer)
- O W-2s
- O Interest & Dividends (1099-INT & 1099-DIV)
- O Sales of Stock, Land, etc. for Capital Gains (Form 1099-B)
- O IRA Contributions &/or Distributions (1099-R)
- Health Care Coverage (Form 1095)
- O Other Income (1099-G, 1099-MISC)
- O Child Tax Credit Payments (Letter 6419)
- O Economic Stimulus Payments Received
- O Medical Receipts
- O Mortgage Interest, Property Taxes Paid (1098)
- O Education Expenses (1098-T)
- O Foreign Account Information
- O Unincorporated Business Income & Expenses (See the <u>Sole Proprietorship Organizer</u>)
- O Partnerships, S corporations, Estates and Trusts (K-1)
- O Charitable Donation Receipts
- O Child and Other Dependent Care Receipts
- O 529 Contributions
- O HSA Contributions (5498-SA)
- O Rental Income & Expenses (See <u>Rental Property Organizer</u>)
- O Estimated Tax Payments Made
- O Unemployment Income
- Social Security Income (Form SSA-1099)
- O Anything special happen this year? Provide backup details:
 - O Buying/selling a house (1099-S)
 - O New Marriage or Divorce
 - O New baby
 - O You Moved